

SCFA Minutes

May 6, 2024

Via Zoom

REPRESENTATIVE COUNCIL ATTENDANCE:

P	Angelina Rivers, President	P	Kara Perry, Chief Negotiator
P	Judith Kreft, Vice President	P	Diana Higashi-Ybarra, Dispute & Resolutions Officer
P	Ralph McGill, Treasurer	P	Wayne Barbee, Negotiations
P	Jason Sumi, Secretary	P	Debby Carter, Communications
A	Jay Hester, Equity, Inclusion, and Social Justice Director	P	Sonia Delgadillo, Strategic Council Rep
P	Karsten Stemman, Representative Council	P	Ralph de Unamuno, Representative Council
		P	Doug White, Representative Council

P = Present | A = Absent

Quorum Present: Yes

Visitors: Beth Ervin, Ed Gutowsky, Patricia Avalos, Vicki Day

PROCEEDINGS:

I. Meeting called to order at 4:04 PM

II. Visitor's Comments:

- a. Participant 1: It was brought to my attention that there might be a move to move the part-time (PT) faculty mailboxes and the PT offices and I wanted to get clarification. I am a PT faculty member and served on Academic Senate and was one of the longest serving PT faculty. I helped relocate the mailroom down to where it is now located and I played a role in getting the computers down there. When I got the information, I didn't know what was going on and I wanted to get clarification to just voice my concerns and was a little unclear on this process as well.
- b. Participant 2: I am here for the same reasons, our mail tech told us (a few PT faculty) that one of the division offices wanted to move the mailroom and that PT faculty will need to sort their own mail, and I get my weekly mail, copies, mass

printing. I am strongly opposed to the potential of getting rid of the mailroom but we can talk more about that.

- c. Participant 3: We started over 5 years ago trying to get updated computers there that actually work. A lot of them are dysfunctional and we had petitions . It is an essential location where we can talk. That was the only place we could meet students and that is our space, and that there are actually offices you can reserve. and people use them a lot, I am really dismayed by it.
- d. Participant 4: I just got back from the CCA (Community College Association) conference, such wonderful information to gather from folks. CCA has enough money for the reassigned time for the President to go out and recruit members and make relationships. THAT was one of the things I was hoping to do. I hope you guys get on this immediately, there was going to allow late application to take advantage of that. It would take advantage if we miss out on this. The other report is that other colleges with Basic Aid, those colleges are taking the top layer of money and keeping it for themselves. What happens is when we get money from the state, we would keep that money, but with basic aid districts what we're finding is that colleges are taking that money and not giving it back to us. There are financial issues going on, I wanted to see the financials. Not the ones that go to the chancellor's office, but the ones from the district itself. Someone who has a CPA form to review so it looks like we're meeting the 50% requirement, I don't know as a union, can we hire out? What I got from CCA is that we need to pay attention to these things. Please reach out and I hope you can participate in these.

III. Motion to ratify meeting agenda and move Part Time Faculty Mailboxes in Library Resources Center discussion to precede Approval of the Minutes.

- a. Motion seconded
- b. Discussion:
 - i. None
- c. Roll Call Vote:

Y	Judith Kreft	Y	Kara Perry	Y	Sonia Delgadillo
Y	Ralph McGill	Y	Diana Higashi-Ybarra	Y	Karsten Stemmann
Y	Jason Sumi	Y	Wayne Barbee	Y	Ralph de Unamuno
NP	Jay Hester	Y	Debby Carter	Y	Doug White

Y = Yes | N = No | A = Abstain | NP = Not Present

- e. Motion approved

IV. Part Time Faculty Mailboxes in Library Resources Center

- V. Chief Negotiator: So far the district just came to us and there might be some thoughts about the PT mailroom space in the first floor of the LRC (Library Resources Center) if we had a sense of the usage. There was someone there from POD (Professional Organizational Development) who was right across the way and that the usage was pretty low and we asked if we can just figure out what the actual usage was they are doing a two week study on the space to see how many folks are utilizing the space, this does not include the PT work room that is there. The PT workroom will not be impacted, it is just the PT mailboxes. If the space were to go away, what are the options for PT to receive the mail? Have the mail available at the divisional offices or mail to PT faculty homes. That is where the conversation is and we wanted to bring this into discussion.
- VI. Participant 5: I have a couple questions, it seems that the survey utilization is that it is not the best time to conduct in the last two weeks. Having been PT for a long time, it is not necessarily about efficiency, you are there when you are not there so it is not going to not have the same amount of traffic and it is not going to have the same utilization as FT (Full Time) faculty. Find out from PT faculty on what they need and how this will impact them, the suggestion on using the division offices. Some faculty only teach in the evening when it is closed and especially now might not be open. Where they can use the computer, use the copy machine, get supplies and having it somewhere else is not as practical. Maybe PT faculty want things mailed to their home, but then it adds multiple days to receiving. It seems kinda rushed, it doesn't sound like a done deal but once they hear about something they panic, is this final decision?
- VII. Chief Negotiator: They are keeping an eye on use for quite some time. I think they are only doing it recently just to be clear. One of the potential division office, and one was in the division office for PT faculty.
- VIII. Dispute Resolutions Officer: That's what we do in the fashion dept, all things PT go to the there all things go there, it's working pretty well.
- IX. Participant 1: I can bring some institutionalized knowledge about this again I was a PT rep and I'm dating myself. It was a huge deal about recalling Kevin Ramirez and I was in charge of creating the ballot and putting it in the mailboxes. Oh, PT aren't checking their mailboxes and they're not always looking at it. And PT were really upset that they didn't get upset. Carefully about the idea that PT are not checking their mailbox. Another thing about this is that we're in a post-COVID world and for whatever reason I've been online but we have to factor these things in. I want to make sure the PT voice is included and that we have that perspective. My camera is off but i'm still listening.
- X. Participant 6: How many people are using it is not an issue. It becomes another thing taken away. It is not a good thing . It is an opportunity for PT faculty to converse with other PT. I wholeheartedly disapprove. It can add chaos.
- XI. Participant 2: I use the mailroom on a regular basis , it is my one stop shop. I get mass printing on a weekly basis. Now students can turn in their work late and take make-up exams. I see many testing envelopes sent there and I can't even pick it up at the testing center. One of my issues, I have an expired faculty ID. I tried to have it renewed at the Campus safety office and the machine was not working. One of my concerns is that if we get rid of the mailroom, what do they intend to put in there instead? It seems like every

single dept had their own box, that would be hundreds of depts that would make more work for facilities and mail tech as well. It would create more burden having to store space . It seems disorganized.

XII. Participant 6: Who benefits from the change?

XIII. Chief Negotiator: District might be seeking more space for a project. This isn't a done deal, but trying to get feedback from you all and survey. I don't know the 100% details on this.

XIV. Participant 6: Is it being utilized? Is the district going to change it no matter what?

XV. Participant 3: I know half the time I can't get in the door because nobody is there unless they put it on the porch. I used to go there a lot at night, when you look at the space , it is not that big. What would you put in there? The value that everything everyone has said, added to the incredible insult for all the work they put in would piss everyone off. We get mail deliveries there and envelopes. It is one central place to deliver everything because everyone said everything so very well.

XVI. Participant 4: What I am hearing ,one way to collect data would be to put a survey in PT mailboxes if they want to keep the space or not. And ask maybe they get 10% say yes or no. Ed mentioned trying to get votes about Dr. Ramirez, how do I campaign , what are the rules for campaigning. There are board rules and doc rules I had to follow but one option I had was to put campaigns in the boxes, but I was too afraid to do that any more. I don't want to shut down opportunities because it seems very restrictive, I wouldn't want to see additional ways for the district to create barriers for that to occur.

XVII. Participant 7: As someone who was PT faculty for 7 years, having to add another location when you go on to another campus where you have to drive thru South Bay from Fremont to Saratoga, my PT here my class is here and now I have to go to another place for mailbox. It sounds like someone hasn't experienced the freeway flier life, they may be looking at that mailroom differently from a FT faculty, admin, or staff. Maybe we're not receiving the same types of books from publishers , Imagining having to wait a whole extra week from the print shop. We might not receive snail mail or books but I can als guarantee they are using it to give things to each other, PT comes in at all hours of the day. I don't know I do find it problematic, because someone whose office is across the way when they are there from 9am-4pm, a lot of these things triggered my own experiences. A set of criteria should be there. Is it USPS (United States Postal Service)? or various ways we should be making life easier for them. That is something, let's not add another layer for them to walk around campus. Your priority is to go to your class and deal with your students and let's take into consideration all the other things instead of someone looking into this issue from their 9-5pm job perspective. We should hear from the PT.

XVIII. Participant 2: There was another PT faculty, she actually uses her mailbox almost like a locker even if we don't receive mail there because we use it to hold our own documents since we do not have an office. It is our space where we house our own documents for our students as well.

XIX. Participant 5: How are they monitoring this? Are we asking them to sign in?

XX. Chief Negotiator: I have to ask the Vice President of Instruction about this but I think it will be a survey. I don't think an email came from research.

XXI. Vice President: Observing PT faculty going in and out is not an effective measure.

XXII. Chief Negotiator: Thank you for your feedback. This helps us very much. I will get clarity on this.

XXIII. Participant 5: It would be helpful to do a survey online, it might not be reliable to do this by paper. Thanks!

XXIV. Approval of Minutes from April 1, 2024, SCFA Rep Council Meeting

a. Motion to approve Minutes from April 15, 2024, SCFA Representative Council Meeting

b. Motion seconded

c. Discussion:

i. None

d. Roll Call Vote:

Y	Judith Kreft	Y	Kara Perry	Y	Sonia Delgadillo
Y	Ralph McGill	Y	Diana Higashi-Ybarra	Y	Karsten Stemmann
Y	Jason Sumi	Y	Wayne Barbee	Y	Ralph de Unamuno
NP	Jay Hester	Y	Debby Carter	Y	Doug White

Y = Yes | N = No | A = Abstain | NP = Not Present

f. Motion approved

XXV. Secretary Report

a. Yield

XXVI. Treasurer's Report:

a. Simply Voting was paid by check, stipend payments have been distributed, and a general update about assets was provided.

XXVII. Equity, Inclusion, and Social Justice Director Report:

a. Yield

XXVIII. Chief Negotiator's Report:

a. Yield

XXIX. Vice-President's Report:

a. Yield

XXX. Dispute & Resolutions Officer:

a. We are working on disputes related to the online course review process.

XXXI. President's Report

- a. Yield

REPRESENTATIVE COUNCIL REPORTS:

XXXII. Wayne Barbee

- a. Yield

XXXIII. Debby Carter

- a. Yield

XXXIV. Sonia Delgadillo

- a. Yield

XXXV. Karsten Stemmann

- a. Yield

XXXVI. Ralph de Unamuno

- a. Yield

XXXVII. Doug White

- a. Yield

PROCEEDINGS:

XXXVIII. Motion to compensate Diana Higashi-Ybarra for Dispute Resolutions work during Summer 2024 at the rate of \$50/hour for up to 20 hours

- a. Motion seconded
- b. Discussion:
 - i. None
- c. Roll Call Vote:

Y	Judith Kreft	Y	Kara Perry	Y	Sonia Delgadillo
Y	Ralph McGill	A	Diana Higashi-Ybarra	Y	Karsten Stemmann
Y	Jason Sumi	Y	Wayne Barbee	Y	Ralph de Unamuno
NP	Jay Hester	Y	Debby Carter	Y	Doug White

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- g. Motion approved

XXXIX. Motion to approve compensation for Kara Perry, Dianna Higashi-Ybarra, Wayne Barbee, and Angie Rivers for Negotiations work during Summer 2024 at the rate of \$50/hour for up to 15 hours for each person

- a. Motion seconded
- b. Discussion:
 - i. None
- c. Roll Call Vote:

Y	Judith Kreft	A	Kara Perry	Y	Sonia Delgadillo
Y	Ralph McGill	A	Diana Higashi-Ybarra	Y	Karsten Stemmann
Y	Jason Sumi	A	Wayne Barbee	Y	Ralph de Unamuno
NP	Jay Hester	Y	Debby Carter	Y	Doug White

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- h. Motion approved

XL. Motion to approve compensation for officer training and transitions Angie Rivers, Beth Ervin, Ralph McGill at the rate of \$50/hour for up to 20 hours for each person

- a. Motion seconded
- b. Discussion:
 - i. None
- c. Roll Call Vote:

Y	Judith Kreft	Y	Kara Perry	Y	Sonia Delgadillo
A	Ralph McGill	Y	Diana Higashi-Ybarra	Y	Karsten Stemmann
Y	Jason Sumi	Y	Wayne Barbee	Y	Ralph de Unamuno
NP	Jay Hester	Y	Debby Carter	Y	Doug White

Y = Yes | N = No | A = Abstain | NP = Not Present

- i. Motion approved

DISCUSSION ITEMS:

XLI. Tentative Summer Ratification Timeline

- a. President: I'll be working on sending a scheduling poll for the future retreat

XLII. Meeting adjourned at 4:53pm

Minutes Recorded by: SCFA Secretary Jason Sumi