

SCFA Minutes

May 19, 2023

Via Zoom

REPRESENTATIVE COUNCIL ATTENDANCE:

P	Angelina Coughlin, President	P	Kara Perry, Interim Chief Negotiator
P	Judith Kreft, Vice President	P	Diana Higashi-Ybarra, Dispute Resolutions
P	Ralph McGill, Treasurer	P	Wayne Barbee, Negotiations
P	Jason Sumi, Secretary	P	Debby Carter, Communications
P	Jay Hester, Equity, Inclusion, and Social Justice Director	P	Sonia Delgadillo, Strategic Council Rep
P	Karsten Stemman, Representative Council	P	Ralph de Unamuno, Representative Council

P = Present | A = Absent

Quorum Present: Yes

Visitors: None

PROCEEDINGS:

- I. Meeting called to order at 11:03 AM

- II. Visitor's Comments:
 - a. None

- III. **Approval of minutes** from April 21, 2023, SCFA Meeting
 - a. Motion to approve Minutes from April 21, 2023, SCFA Representative Council Meeting
 - b. Motion seconded
 - c. Discussion:
 - i. None
 - d. Roll Call Vote:

A	Judith Kreft	A	Kara Perry	Y	Sonia Delgadillo
Y	Ralph McGill	Y	Diana Higashi-Ybarra	Y	Karsten Stemmann
Y	Jason Sumi	Y	Wayne Barbee	Y	Ralph de Unamuno
Y	Jay Hester	Y	Debby Carter		

Y = Yes | N = No | A = Abstain | NP = Not Present

- e. Motion approved

IV. Secretary Report

- a. Yield

V. Treasurer's Report:

- a. Yield

VI. Equity, Inclusion, and Social Justice Director Report:

- a. We have received concerns over Flex and requests in providing a little more accommodation for faculty doing work within their discipline
 - i. Participant 1: We should consider as a discussion item action item for next year
 - ii. Chief Negotiator: It is on the agenda for 2023-2024. This will also be included in the Chief Negotiator update in the newsletter.
 - iii. President: I am making a list for topics/open forums for next year too.
 - iv. Participant 2: Faculty concerns over Student Accessibility Accommodations should also be future topic.

VII. Chief Negotiator's Report:

- a. Yield

VIII. Vice-President's Report:

- a. Yield
 - i. Participant 3: I just wanted to recognize the extra effort the VP puts into providing updates and information to SCFA
 - ii. President: I will include some of the wellness information in our newsletter when I send it out later today
 - iii. Participant 3: I am also concerned about the issues with the calendar change with the week off in the middle of the term and how it impacts PT faculty negatively. There also used to be 8 week sessions without a break in the middle. There used to be an 8 week and 8 week or 7 week and 7 week without a break. I would like to propose no break, they used to be able to do it and run their reports. I do not see why there needs to be a disruption to the schedule. This creates a financial problem that affects part-time (PT) faculty. I would like to see real figures and facts about the success data with this plan.
 - iv. Participant 1: Thank you for the information Judith. There is still not an email that next year's Spring 2024 calendar has changed. I don't understand why a message was sent out to the many faculty that were

not in the know; when there is a significant change of the calendar regarding the matter, there should be some information sent out. I think there is going to be a lot of questions and concerns when their obligations and commitments

- v. Participant 4: Will PT faculty be paid during the break?
 - 1. Participant 3: No they are not, unless SCFA wants to negotiate
 - 2. Vice President: No, they are not.
 - 3. Participant 3: They are only paid for when they're there and cannot be paid for unemployment for that week. PT faculty cannot be paid that.
- vi. Participant 5: FT faculty teach 175 day contracts, we do not get compensated for Spring Break. I think you're seeing a reduction in PT offerings due to enrollment dropping and the pandemic has made it worse. I think what you're seeing is that the offerings are reducing.
- vii. President: With the calendar, to invite Executive Dean for Enrollment and Instruction Lucas Moosman to the Rep Council meetings. We can circle back during the retreat which meeting we would like him to come to. Maybe we can wait to bring to the 2nd or 3rd meeting.
- viii. Participant 5: If he is willing to be a participant in the open forum, rather than having us. Whenever he plans to talk to us, he needs to come with statistics.
- ix. Participant 6: It would be nice to have Erik Cooper also come with him so that he can provide more statistics and facts. When we were here last time, they gave us the opportunity to give us a fuller picture. Sorry, I meant Randy Lehr.

IX. Dispute Resolutions:

- a. Most of my disputes are regarding online reviews, online classes, and workshops. A lot of hybrid classes did not pass review - there is a one week training that was just added. If there's any questions, please send them to me.
 - i. Vice President: What's the typical turn around ?
 - ii. Dispute Resolutions: Everyone is different based on their assigned review time
 - iii. Vice President: One faculty called me and they have been waiting for 6 weeks.
 - iv. Dispute Resolutions: Please have them reach out to me so I can assist.

X. President's Report

- a. Grant request for \$4,000 for SCFA FLEX Week luncheon approved!
- b. About 50 people accepted, 20 tentative, better numbers closer to FLEX week

REPRESENTATIVE COUNCIL REPORTS:

XI. Wayne Barbee

- a. Yield

XII. Debby Carter

- a. Yield

- i. President: We had a question about Sierra College working towards adding a bachelors program
- ii. Chief Negotiator: It has been a topic for a long time, it is nothing that is near to where we are now
- iii. Participant 4: What program are they looking to develop?
- iv. Chief Negotiator: Not sure, It is one of those things that are tied to four year universities, but it is a big thing. Just rumblings
- v. Participant 7: I have a meeting with Placer One leadership.
- vi. Participant 3: One of the check marks is a welcome letter, since we send this on canvas how will we know?
 - 1. Chief Negotiator: This is something we can talk about in evaluations
 - 2. Participant 4: It is category one welcome email prior to first day of class - I don't have access to their email so I do not know
 - 3. Chief Negotiator: If you are getting less than stellar and they are citing this without knowing you sent one, that is a dispute issue. In general, our online evaluation form you can find anything in the syllabus, I will keep this in mind.

XIII. Sonia Delgadillo

- a. Yield

- i. Participants engaged in a discussion about concerns FT faculty shared about being asked to attend extra meetings or do work after term has ended. Chief Negotiator was informed that some of these faculty were compensated and some were not but ask to be informed in the instances faculty were not. Additional concerns were shared regarding the pressure faculty feel to do this and the level of stress/impact. An additional request was made to ensure faculty are also on all management and classified hiring committees and that these should not occur outside of the Fall and Spring terms. A request was also made to have a representative present on CCEBT Post 94 as it has been several years since they have provided information.

XIV. Karsten Stemmann

- a. Yield

XV. Ralph de Unamuno

- a. Feedback from FLEX frustrations, I received a copy of the FLEX Calendar guidelines from CCCC and on page 16, language is not solely professional development; it is student development, staff development, and instructional development. I suggest everyone take a look at it, there is a consistent narrowing down.

DISCUSSION ITEMS:

XVI. Weebly \$12/month email-hosting

- a. Due to meeting time constraints, this topic will be moved to Retreat

XVII. Student Accessibility Services (SAS) responsibilities and concerns faculty; collecting interests

- a. Due to meeting time constraints, this topic will be moved to next SCFA representative council meeting.

XVIII. Budget Approval Process for next meeting

- a. Motion to approve 2023-2024 Academic Year Budget

- i. Motion seconded

- ii. Discussion:

- 1. None

- iii. Roll Call Vote:

Y	Judith Kreft	Y	Kara Perry	Y	Sonia Delgadillo
Y	Ralph McGill	Y	Diana Higashi-Ybarra	Y	Karsten Stemmann
Y	Jason Sumi	Y	Wayne Barbee	Y	Ralph de Unamuno
Y	Jay Hester	Y	Debby Carter		

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- b. Motion approved.

XIX. Motion to approve DHY at \$50 for up to 20 hours

- a. Motion seconded
- b. Discussion:
- c. Roll Call Vote

Y	Judith Kreft	Y	Kara Perry	Y	Sonia Delgadillo
Y	Ralph McGill	A	Diana Higashi-Ybarra	Y	Karsten Stemmann
Y	Jason Sumi	Y	Wayne Barbee	Y	Ralph de Unamuno
Y	Jay Hester	Y	Debby Carter		

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- d. Motion approved.

XX. Motion to Negotiations Team: Kara, Angie, Wayne, and Diana work \$50 hour for 15 hours per person

- a. Motion seconded
- b. Discussion:
 - i. Treasurer: We have currently approved \$4,000 for winter and summer
- c. Roll Call Vote:

Y	Judith Kreft	A	Kara Perry	Y	Sonia Delgadillo
Y	Ralph McGill	A	Diana Higashi-Ybarra	Y	Karsten Stemmann
Y	Jason Sumi	A	Wayne Barbee	Y	Ralph de Unamuno
Y	Jay Hester	Y	Debby Carter		

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- d. Motion approved.

XXI. Motion to \$250 for a binder for contract copies for other colleges

a. Motion seconded

b. Discussion:

i. Treasurer: Confirm the binder use?

ii. President: Copies of contracts from other colleges black and white double sides cost about \$50 to print - 5 copies

iii. Vice President: CTA can print this for you

iv. Treasurer: This could go under community outreach

v. President: I will reach out to CTA but if we approve this that could help.

c. Roll Call Vote:

Y	Judith Kreft	Y	Kara Perry	Y	Sonia Delgadillo
Y	Ralph McGill	Y	Diana Higashi-Ybarra	Y	Karsten Stemmann
Y	Jason Sumi	Y	Wayne Barbee	Y	Ralph de Unamuno
Y	Jay Hester	Y	Debby Carter		

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d. Motion approved.

XXII. Meeting adjourned at 12:01 PM