

# SCFA Minutes

March 4, 2024

Via Zoom

## REPRESENTATIVE COUNCIL ATTENDANCE:

<b>P</b>	Angelina Rivers, President	<b>P</b>	Kara Perry, Chief Negotiator
<b>P</b>	Judith Kreft, Vice President	<b>P</b>	Diana Higashi-Ybarra, Dispute Resolutions
<b>P</b>	Ralph McGill, Treasurer	<b>P</b>	Wayne Barbee, Negotiations
<b>P</b>	Jason Sumi, Secretary	<b>P</b>	Debby Carter, Communications
<b>P</b>	Jay Hester, Equity, Inclusion, and Social Justice Director	<b>P</b>	Sonia Delgadillo, Strategic Council Rep
<b>P</b>	Karsten Stemman, Representative Council	<b>P</b>	Ralph de Unamuno, Representative Council
		<b>P</b>	Doug White, Representative Council

P = Present | A = Absent

**Quorum Present:** Yes

**Visitors:** Stan Spencer

## PROCEEDINGS:

I. Meeting called to order at 4:02 PM

■ II. **Visitor's Comments:** none

III. **Approval of Minutes** from December 4, 2023, SCFA Meeting

- a. Motion to approve Minutes from December 4, 2023, SCFA Representative Council Meeting
- b. Motion seconded
- c. Discussion:
  - i. None
- d. Roll Call Vote:

<b>Y</b>	Judith Kreft	<b>Y</b>	Kara Perry	<b>Y</b>	Sonia Delgadillo
<b>Y</b>	Ralph McGill	<b>Y</b>	Diana Higashi-Ybarra	<b>Y</b>	Karsten Stemmann
<b>Y</b>	Jason Sumi	<b>Y</b>	Wayne Barbee	<b>Y</b>	Ralph de Unamuno

Y	Jay Hester	Y	Debby Carter	Y	Doug White
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Y = Yes | N = No | A = Abstain | NP = Not Present

e. Motion approved

**IV. Secretary Report**

a. Yield

**V. Treasurer’s Report:**

- a. A report on assets and resources was provided
- b. W-9s have been distributed, contact Treasurer for questions

**VI. Equity, Inclusion, and Social Justice Director Report:**

a. It was great to see the various leaders from various areas such as California Teachers Association (CTA) and Community College Association (CCA). They have a very clear understanding. It has been a long time since talking about the windfall provision.

**VII. Chief Negotiator’s Report:**

- a. Attended CCA Winter Conference
  - i. Participant 1: Since we are not moving forward with the department chair article, there is a strong interest in addressing how it doesn’t support all departments. Are there any changes or updates to that?
    - 1. Chief Negotiator: It will be discussed next year, we are aware there are departments that this is not working for and we talked about some other District contracts for looking at reassignments for chairs. There are unique differences in departments such as budgets and FTE (Full Time Equivalent). As of now this is a conversation for next year.

**VIII. Vice-President’s Report:**

- a. The release of information was approved by Ryan Davis for CTA and reconciled member names with actual member names. A system named Falcon had trouble reconciling names of faculty joining, adding, and dropping. This program will start to use this as a basis for the CTA phone banking to recruit more members.
  - i. President: I texted Laura when it will be started, and they will let us know. It is one way to help us with outreach and trying to improve membership numbers. We crafted a script and they will do some cold-calling.
  - ii. Vice President: Laura is such a great advocate.
  - iii. President: Judith is running for the National Educators Association seat again this year and represented all instructors across the state and

encouraged people to vote for Judith and to do a reminder. The email came thru to your personal email.

- iv. Vice President: Thank you for your support, your letter was very kind.
- v. Participant 2: When should I expect a ballot?
  - 1. Vice President: It should have come by email.
  - 2. President: I will send you a sample of what it looks like so that you can see what it looks like and then you can find yours.

#### **IX. Dispute Resolution:**

- a. Yield

#### **X. President's Report**

- a. Yield

### **REPRESENTATIVE COUNCIL REPORTS:**

#### **XI. Wayne Barbee**

- a. Yield

#### **XII. Debby Carter**

- a. *A concern was shared about orders at the bookstore not being fulfilled in a timely manner which led to six students dropping from a course. Participant was very frustrated the bookstore did not have the materials for their students and wanted to bring this to SCFA's attention.*
  - i. Chief Negotiation: I need more information to find out what is going on.
  - ii. Participant 1: I think it gets complicated, I have dealt with the bookstore on issues like this. The bookstore looks at the textbook sales history because they do not want to buy too many books, but I have had fairly positive experiences when I make a request. Faculty shouldn't be spending too much time trying to chase the bookstore to make sure their materials are available as that is very time-consuming.
  - iii. Participant 3: Who creates the number of books ordered per class?
    - 1. Participant 4: I do not specify the number, but again there's a problem if the student is contacting me every week. Just like an application class, you have to start at the very beginning otherwise you'll be far behind. The bookstore asked the student to go to the publisher to get the book but was provided the wrong information. For my next syllabus, I will provide the publisher's link. Am I allowed to not put the bookstore as a place to get the book?
      - a. Participant 5: The problem is if you do not put your books with the bookstore, then financial aid students may not be able to use the voucher.

- b. Participant 4: The student said they had a free trial but it expired, is that the case?
- c. Chief Negotiator: Yes if a student gets a voucher there is an expiration on the voucher.

**XIII. Sonia Delgadillo**

- a. Yield
  - i. Participant 4: Thank you for what everyone put in their reports and what they found really helpful.

**XIV. Karsten Stemmann**

- a. Yield

**XV. Ralph de Unamuno**

- a. Some departments have no say on when they have to turn in their grades and some faculty will have to work during their spring break.
  - i. Chief Negotiator: I will take this question back and clarify. I think we haven't really thought through the answer on this question but I'll get back to everyone on this question.
  - ii. Participant 5: I think it is also important to think about our part-timers. It seems uneven across the campus and district as well.
  - iii. Chief Negotiator: I have not heard from faculty departments who feel they do not have a say
  - iv. Participant 5: [redacted department name] has mentioned this to me
  - v. Participant 6: I've seen some language that strongly suggests but I haven't seen a forced or "you-must" . Please send that to me.
  - vi. Participant 7: It was presented as a mandate to [redacted department name]. No one in the department wanted it.
  - vii. Participant 8: I'm teaching 8 week courses but no one said to tell me when my grades are supposed to be in.
  - viii. Chief Negotiator: Sometimes, the student's progression is contingent upon the successful completion of the first 8 week course. If they have a course where they have a prerequisite, it will be checked, so the grades must be updated.
  - ix. Participant 9: I want to echo what Participant 5 is saying, you're being asked to move. It was strongly suggested language that comes out repeatedly. The [redacted department name] was pressured to offer theirs as an 8 week hybrid. At least for my department it isn't a "you must do this" but definitely repeated language.
  - x. Participant 4: How does this affect PT faculty?
    - 1. Chief Negotiator: I'm sure there are PT assigned 8 week classes
    - 2. Participant 4: I'm not surprised. Generally PT do not raise their hand if there is a problem

**XVI. Doug White**

- a. Yield

**DISCUSSION ITEMS:**

**XVII. Flex Conversation**

- a. Participant 4: PT faculty rarely go to Flex the week before, the week before is a busy week so they don't have time. I would like to have all the Flex activities on the calendar before school starts. I don't like having flex the week before. If people are on unemployment they're not going to make more money if they go to Flex. It is a big deal.
- b. Participant 10: Resharing a comment from a faculty division meeting: "Faculty are being asked to do more, but not other things coming off their plate."
- c. Participant 1: Some things used to count for Flex; there is a strong interest in bringing things that once were counted as Flex. There used to be Flex for mentoring new faculty. Also, working with PASS peers. Hearing from adjuncts, the timing is so compact; really would like to see Flex opportunities spread out. Pushback from top-down for content. The inflexibility that Planning and Assessment has to be on Thursdays is very frustrating. You want to have a department meeting the same day as your A&P meeting. The way we work is not the most effective use of time. Addressing this would help people feel heard.
- d. Participant 11: Writers Conference at NCC, faculty would be at the event all day and would not know ahead of time what counts and doesn't count. However, they weren't provided ahead of time what counted or didn't and especially since some of them had to pay out of their own pocket, and it would be better for faculty to determine which conference workshops were more valuable for their own development.
- e. Participant 4: In my report, I put tech training, but more about how to avoid flooding the network with a virus or phishing scams. We get notices from IIT about scam, we should know what is a scam and it should be mandatory. It is important and it is important to the school. Anyone can go online to go get a W-2 and we've had more than one breach. I would like the information not to be available online. That information does not show up in 2-3 years down the line.
- f. Participant 7: Some of the stuff that used to be allowed but now excluded, came from a past administrator. Reading of books relevant to your practice was prohibited from counting as Flex. A big area we would like to see is the whole idea of WoW being a required thing that all FT faculty that we have to do, it is a separate issue from the hours required, but it is required for faculty to learn exactly what the district wants you to do that day. There's interest in having

faculty choose their own professional development in place of WoW instead of just doing what the district tells you to do.

**XVIII. Open Forum, March 12th 3-5pm**

**XIX. Motion to pay Pacific Dining for the “Contract Coffee Hour” event not to exceed \$300.**

a. Motion seconded

b. Discussion:

i. President: These funds will be reimbursed by CTA. This was one of the grants we applied and approved for, we also got a grant to buy promotional items for SCFA. And once again, CCA will reimburse.

ii. Participant 1: How many people attended?

1. President: It was a pretty last minute event but we had 9 , and we got a new member out of it.

2. Participant 1: It was a great idea, it just came up so fast. I would have sent one of our new PT faculty to this. We should consider doing this again in the fall too.

3. President: It is a good event to put together. If we had a grant set for this, we can continue to do this and do it again in the future.

c. Roll Call Vote:

Y	Judith Kreft	Y	Kara Perry	Y	Sonia Delgadillo
Y	Ralph McGill	Y	Diana Higashi-Ybarra	Y	Karsten Stemmann
Y	Jason Sumi	Y	Wayne Barbee	Y	Ralph de Unamuno
Y	Jay Hester	Y	Debby Carter	Y	Doug White

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f. Motion approved

**XX. Meeting adjourned at 5pm**