

SCFA (approved) Minutes

November 18, 2021

Via Zoom

REPRESENTATIVE COUNCIL:

Present: Michelle Macfarlane (president); Angelina Coughlin (secretary); Judith Kreft (vice president); Representative Council members: Wayne Barbee, Keely Carroll, Sonia Delgadillo, Sayda Postiglione, Kara Perry, Debby Carter, and Diana Higashi-Ybarra.

Absent: Jennifer Kattman (treasurer)

Quorum Present: Yes

Visitors: Mithia Mukutmoni, Winsome Jackson, Amber Turner, Laura (CTA)

PROCEEDINGS:

- I. Meeting is called to order at 4:30pm
 - II. Visitor's Comments:
 - a. Visitor #1:
 - b. Visitor #2:
 - c. Visitor #3:
-

- I. **Approval of minutes** for November 4, 2021, SCFA Meeting.
 - a. Judith Kreft, Yes.
 - b. Angelina Coughlin, Yes.
 - c. Keely Carroll, Yes.
 - d. Diana Higashi-Ybarra, Yes.
 - e. Wayne Barbee, Yes.
 - f. Kara Perry, Yes.
 - g. Sonia Delgadillo, Yes.
 - h. Debby Carter, Yes.
 - i. Sayda Postiglione, Yes.
 - j. *All approved.*
-

DISCUSSION ITEMS:

II. Election will be held to fill the open positions within SCFA. These positions include:

- i. Equity, Inclusion, and Social Justice At-Large Director
- ii. Treasurer

III. Treasurer's Report:

- a. Absent.
- b. Updated budget included in Treasurer's Report.

IV. President's Report:

- a. Motion to approve to pay Jennifer Kattman a stipend of \$1250 to train a newly elected Treasurer and to complete Treasurer duties related to 2020 taxes (filing taxes, distributing W-2's, etc).
 - Motion seconded.
 - Roll Call Vote:
 - a. Judith Kreft, Yes.
 - b. Angelina Coughlin, Yes.
 - c. Keely Carroll, Yes.
 - d. Diana Higashi-Ybarra, Yes.
 - e. Wayne Barbee, Yes.
 - f. Kara Perry, Yes.
 - g. Sonia Delgadillo, Yes.
 - h. Sayda Postiglione, Yes.
 - i. Debby Carter, Yes.
 - j. Motion carries.
- b. Motion to approve the Bylaws with one amendment to the language IX.C.F. to Vacancies in the Equity, Inclusion, and Social Justice At-Large Director shall be deemed to exist in the case of death, resignation, or inability to serve in this position. If there is a vacancy occurring in this position, a special election to fill the vacancy shall be held.

Striking the language: ~~within thirty days to elect successors to fill the unexpired terms.~~ This change is consistent with the rest of the SCFA elected positions (Executive Team and Representative Council). Election timelines are procedural and a timeline for elections for all vacated positions can be added to the standing rules.

The Proposed Bylaws are in the Rep Council Meeting packet.

- Motion seconded.
 - Roll Call Vote:
 - a. Judith Kreft, Yes.
 - b. Angelina Coughlin, Yes.
 - c. Keely Carroll, Yes.
 - d. Diana Higashi-Ybarra, Yes.
 - e. Wayne Barbee, Yes.
 - f. Kara Perry, Yes.
 - g. Sonia Delgadillo, Yes.
 - h. Sayda Postiglione, Yes.
 - i. Debby Carter, Yes.
 - j. Motion carries.
- c. Motion to approve paying for the current SCFA Secretary, Angelina Coughlin, to attend and successfully complete the Robert Rules of Order training at the University of Wisconsin Independent Learning at a rate of \$425 and upon successful completion pay a stipend of Angelina of \$750.
- Motion seconded.
 - Roll Call Vote:
 - a. Judith Kreft, Yes.
 - b. Angelina Coughlin, Abstain.
 - c. Keely Carroll, Yes.
 - d. Diana Higashi-Ybarra, Yes.
 - e. Wayne Barbee, Yes.
 - f. Kara Perry, Yes.
 - g. Sonia Delgadillo, Yes.
 - h. Sayda Postiglione, Yes.
 - i. Debby Carter, Yes.
 - j. Motion carries.
- d. Motion to send the “Kitchen Sink” TA/MOU 2122-03 as written out to SCFA membership for a ratification vote. The “Kitchen Sink” TA/MOU is included in the Rep Council Meeting packet.
- Motion seconded.
 - Roll Call Vote:
 - a. Judith Kreft, Yes.
 - b. Angelina Coughlin, Yes.
 - c. Keely Carroll, Yes.
 - d. Diana Higashi-Ybarra, Yes.

- e. Wayne Barbee, Yes.
- f. Kara Perry, Yes.
- g. Sonia Delgadillo, Yes.
- h. Sayda Postiglione, Yes.
- i. Debby Carter, Yes.
- j. Motion carries.

V. Chief Negotiator's Report:

- a. Please check in with your groups to collect concerns and interests and report them to the negotiations team as they continue to negotiate working conditions.

VI. Representative Council Reports:

- a. **Rep Council #1:** Can part-time instructors be bumped from a class after they sign their contract.
 - i. Yes, however, the SCFA will step in to support a part-time instructor who is in danger of being bumped from their classes.
- b. **Rep Council #2:** Documentation revealing a support specialist is doing counselor work. VP of Student Services has been notified. A meeting is scheduled to discuss these issues.
- c. **Rep Council #3:** Concerns regarding scheduling and classroom availability for Kinesiology courses. Coaches are concerned about their pay. They are not in line with salaries in comparison to other colleges in the area.

VII. Motion to end meeting at 5:23pm. Motion seconded. Motion passes.