

## SCFA Approved Minutes

2/4/21

Via Zoom

**Present:** Michelle Macfarlane (president); Judith Kreft (vice president); Jennifer Kattman (treasurer); Tricia Lord (secretary); Representative Council Members: Wayne Barbee, Debby Carter, Keely Carroll, Sonia Delgadillo, Joe Farrelly, Ruth Flores, Diana Higashi-Ybarra, Darla Jones, Mathia Mukutmoni

**Absent:** None

**Visitors:** Winsome Jackson, Sohnya Castorena, Jenifer Vernon

- I. Fall 2021 Scheduling Update
  - a. The workgroup has done preliminary work determining which classrooms will be utilized, considering specifications such as size, ventilation (including windows and outside-opening doors).
  - b. The workgroup is in discussions about the fairness of class sizes (full-sized online vs. possible smaller on-ground) as well as the possibility of running mics in the room and doing both simultaneously.
  - c. With Placer Co. Health reps in attendance, workgroup discussed the probability of offering 500 on ground sections (the typical is 2500). Agreed that courses and classes would be decided first, then staff.
  - d. Faculty teaching on ground will need to be prepared to move online if class is quarantined or stay at home order enacted. Current exploration of labs perhaps being televised.
  - e. Working conditions for faculty will be negotiated.
  - f. Upcoming workgroup meetings will include an examination of the on-ground impacts on part time faculty, the review of data, and other pertinent information.
  
- II. Resolution for SCFA Equity Position
  - a. Discussion of officer position for social justice training and code of conduct for SCFA. The idea is to create the position by defining its goals and allowing the selected candidate to work in developing the training and code of conduct. Jennifer will send examples for us to preview prior to our next meeting. Needs to be complete by April.
  
- III. Reports
  - a. Treasurer's Report: See attached

- b. Negotiations Report:
  - i. MINT will be discussing health care benefit rates in April.
  - ii. Governor's proposed budget has a lot of one-time, earmarked monies.
  - iii. Report of quite a few spring 2021 class cancellations for low enrollment.  
Some full time faculty bumps of part time faculty.
  
- c. Council Reports:
  - i. A request to look into a newer faculty member living out of state and H.R. implications.
  - ii. FT overload max is at 9 units not contractual. Instruction office guideline. Rosters housed in Banner, so will not be changed so rosters must be printed from MySierra or Canvas.
  - iii. Longevity pay for part time faculty is in ongoing negotiations. The problem is that ongoing monies are necessary.
  - iv. Explanation that although a few people would like convocation to return to Thursdays, most employees prefer it earlier in the week. For faculty who are preparing classes, this is especially important.
  - v. Explanation that the only regular evaluations taking place this semester are FT tenure-track faculty evaluations, due to contract. Possible rare exceptions for extenuating circumstances.
  - vi. Issues of Dual Enrollment will be followed up in negotiations.
  - vii. Request/question about viewing Willy Duncan's survey results, which are in.