

SCFA Minutes (APPROVED)

Oct. 1, 2020

Via Zoom

Present: Judith Kreft (vice president), Jennifer Kattman (treasurer), Tricia Lord (secretary);
Representative Council Members: Diana Higashi, Sonia Delgadillo, Debby Carter, Mithia Mukutmoni, Joe Farrelly, Darla Jones, Ruth Flores, Wayne Barbee

Absent: Michelle Macfarlane, Keely Carroll

Visitor: Johnnie Terry

I. Approval of minutes.

With recommended edits, all approved.

II. SCFA Interest Area Liaison Duties and Outreach Discussion

- a. Recommended Outreach via email to all faculty in interest area
- b. Frequency of Outreach once or twice per semester

Sonia will provide a proposal and motion on her next Council Report.

III. REPORTS

- a. **Vice President:** reported a mix-up in a single person's dues/membership. Was able to reestablish.
- b. **Treasurer:** See attached Oct 1 report. Motion to approve \$15 per month Quikbooks subscription, which allows for smoother transfer of records to succeeding treasurers. All approved.
Motion to renew 12-month subscription to election software company Big Pulse (\$1350) which allows for two elections per year. Motion includes a request for a possible one-time increase of \$500 due to the rushed/emergency nature of reestablishing MINT and another request that the District be asked to reimburse this \$500. All Approved.
- c. **Chief Negotiator:** Jennifer briefly recapped the online review process, which is broken into Tier 1 (full approval for continued online instruction) and Tier 2 (approval for online instruction through summer 2021).
- d. **Council Reports:**

- e. Diana: Request for district communication to the Placer community about online spring semester in response to social media misinformed discussions. It was noted that there is a senate workgroup that will report to the Vice President of Instruction. Also noted that decision for all asynchronous online instruction vs. a mix of synchronous and asynchronous is the VPI's decision.