

SCFA Minutes

Friday, December 2, 2022

Via Zoom

REPRESENTATIVE COUNCIL ATTENDANCE:

P	Angelina Coughlin, President	P	Kara Perry, Interim Chief Negotiator
P	Judith Kreft, Vice President	P	Diana Higashi-Ybarra, Dispute Resolutions
P	Ralph McGill, Treasurer	P	Wayne Barbee, Negotiations
P	Jason Sumi, Secretary	P	Debby Carter, Communications
P	Jay Hester, Equity, Inclusion, and Social Justice Director	P	Sonia Delgadillo, Strategic Council Rep
A	Karsten Stemman, Representative Council		

P = Present | A = Absent

Quorum Present: Yes

Visitors: Amber Turner, Betsey Lekan

PROCEEDINGS:

- I. Meeting called to order at 11:03am

- II. Visitor's Comments:
 - a. None

- III. **Approval of minutes** from November 18, 2022, SCFA Meeting
 - a. Motion to approve Minutes from November 18, 2022, SCFA Representative Council Meeting
 - b. Motion seconded
 - c. Discussion:
 - i. None
 - d. Roll Call Vote:

Y	Judith Kreft	Y	Kara Perry	Y	Sonia Delgadillo
Y	Ralph McGill	Y	Diana Higashi-Ybarra	NP	Karsten Stemmann
Y	Jason Sumi	Y	Wayne Barbee		
Y	Jay Hester	A	Debby Carter		

Y = Yes | N = No | A = Abstain | NP = Not Present

- e. Motion approved

IV. Secretary Report

- a. Yield

V. Treasurer's Report:

- a. Creating a profit and loss statement for previous year and will need to review processes for previous year and will be submitting report to accounting/auditor
- b. Simply Voting (company that manages SCFA elections voting) has been paid
- c. Updates provided on SCFA checking and savings account balances
- d. SchoolsFirst Credit Union was rescheduled due to staff member's absence
- e. Resolved a Zelle payment issue for SCFA officers

VI. Chief Negotiator's Report:

- a. Additional MOUs will be presented and voted on at today's meeting

VII. Vice-President's Report:

- a. Yield

VIII. Dispute Resolution:

- a. Yield

IX. President's Report

- a. Removing February 17th SCFA Executive and Representative Council Meeting due to holiday and campus closure

REPRESENTATIVE COUNCIL REPORTS:

X. Wayne Barbee

- a. Yield

XI. Debby Carter

- a. Part-Time Faculty are concerned about being evaluated; although we cannot dispute an evaluation, there is no accountability if the evaluator is incorrect; there needs to be a process to evaluate errors, bias, overlooked criteria and the time spent evaluating; evaluators being unfamiliar with required curriculum; it is not the evaluators position to determine appropriate length of content as this is a curriculum issue; it should be required for faculty to learn how to evaluate and to be more professional with comments
 - i. Dispute Resolutions: Are you talking about online class approval or part-time faculty evaluation?

1. Debby Carter: The faculty evaluations for every 3 years
2. Dispute Resolutions: Disputes can have conversations about evaluations
- ii. Participant 1: I would like to have a discussion about evaluations; some of the things can be miniscule and can be in conflict with academic freedom; there is lack of consistency between departments and campuses
- iii. Participant 2: This might be an online course review question - these are in the online course review document but not the online course evaluation document
- iv. Participant 3: This should be a discussion item so we can dig into this more deeply; I did notice some of the things you've shared as well. On our negotiations list is evaluations; training should be considered. Not just focused on the online aspect of it; the people doing Distance Learning is different from the person doing the evaluation every three years - there is no guarantee that any person on the evaluation committee has this training
- v. Participant 4: If someone received faculty evaluation training quite some time ago, took a break from a department, then went back to be an evaluator- they should have a refresher course
 1. Participant 5: There are no trainings for evaluations
- vi. President: Is this something that is happening in negotiations?
 1. Chief Negotiator: Yes, the online course evaluations process has been updated over pandemic. There is a dispute resolutions piece that is also available
 2. President: Dispute Resolutions will reach out to the participant
- vii. Participant 4: Can a survey be submitted out to PT faculty about concerns and questions regarding evaluations?
 1. Chief Negotiator: Evaluations is on our agenda for negotiations. We have different groups: tenure track faculty, then tenured faculty and part-time faculty. Can be one of the first open forums in Spring 2023
 2. President: These meetings are designed for business, open forums are great for discussion
 3. Participant 4: Full-time faculty are protected in open forums but part-time faculty are not protected
 4. Participant 6: Part-time faculty are often treated differently than full-time faculty; there are more limitations on part-time faculty.
- viii. SCFA's weebly website has been migrated to Square Space and these issues are resolved

XII. Sonia Delgadillo

- a. Final Faculty prioritization list has been distributed
 1. Ethnic Studies, Generalist (Rocklin)
 2. Counseling, Interest Areas/DSPS (NCC)

- 3. Chemistry Instructor (Rocklin)
- 4. Business Instructor (Rocklin)
- 5. Ethnic Studies, Chicano Studies (Rocklin)
- 6. Communication Studies Instructor (Rocklin)
- 7. English Instructor (Rocklin)
- 8. Library, Librarian (Rocklin)

XIII. Karsten Stemmann

- a. Yield

DISCUSSION ITEMS:

XIV. Motion to approve MOU 2223-07 Fall 2023 Online Load Limit

- a. Motion seconded
- b. Discussion:
 - i. None
- c. Roll Call Vote:

Y	Judith Kreft	Y	Kara Perry	Y	Sonia Delgadillo
Y	Ralph McGill	Y	Diana Higashi-Ybarra	NP	Karsten Stemmann
Y	Jason Sumi	Y	Wayne Barbee		
Y	Jay Hester	Y	Debby Carter		

Y = Yes | N = No | A = Abstain | NP = Not Present

- d. Motion approved

XV. Motion to approve MOU 2223-09 CTE Stipend

- a. Motion seconded
- b. Discussion:
 - i. None
- c. Roll Call Vote:

Y	Judith Kreft	Y	Kara Perry	Y	Sonia Delgadillo
Y	Ralph McGill	Y	Diana Higashi-Ybarra	NP	Karsten Stemmann
Y	Jason Sumi	Y	Wayne Barbee		
Y	Jay Hester	Y	Debby Carter		

Y = Yes | N = No | A = Abstain | NP = Not Present

- d. Motion approved

XVI. Motion to approve MOU 2223-08 Online and Hybrid Course Review

- a. Motion seconded
- b. Discussion:
 - i. None
- c. Roll Call Vote:

Y	Judith Kreft	Y	Kara Perry	Y	Sonia Delgadillo
Y	Ralph McGill	Y	Diana Higashi-Ybarra	NP	Karsten Stemmann
Y	Jason Sumi	Y	Wayne Barbee		
Y	Jay Hester	Y	Debby Carter		

Y = Yes | N = No | A = Abstain | NP = Not Present

- d. Motion approved.

XVII. Motion to approve budget for Dispute Resolution work over December 2022-January 2023 (maximum of 30 hours)

- a. Motion seconded
- b. Discussion:
 - i. Vice President: When is the college not open?
 - 1. Dispute Resolutions: 5 weeks. There will be several issues SCFA members will be bringing up over the winter break before the Spring term starts
 - 2. President: There is a number of disputes that have been brought forward
 - ii. Vice President: Was this an hourly wage?
 - 1. Dispute Resolutions: It was an hourly rate similar to summer work
 - iii. Participant 3: What is the process for reporting hours worked?
 - 1. President: Dispute Resolutions will provide a report to President and Treasurer with final hours to be paid out
 - iv. Participant 6: Are we allowed to do an email vote if she goes over
 - 1. President: Yes, we can do an email vote to

- c. Roll Call Vote:

Y	Judith Kreft	Y	Kara Perry	Y	Sonia Delgadillo
Y	Ralph McGill	A	Diana Higashi-Ybarra	NP	Karsten Stemmann
Y	Jason Sumi	Y	Wayne Barbee		
Y	Jay Hester	Y	Debby Carter		

Y = Yes | N = No | A = Abstain | NP = Not Present

- d. Motion approved.

XVIII. Spring 2023 Representative Council Meetings

- a . Friday, February 3rd from 11am-12pm.
- ~~b . Friday, February 17th from 11am-12pm. (President's Weekend)~~
- c . Friday, March 3rd from 11am-12pm.
- d . Friday, March 17th from 11am-12pm.
- ~~e . Friday, April 7th from 11am-12pm. (Spring Break)~~
- f . Friday, April 21st from 11am-12pm.
- g . Friday, May 5th from 11am-12pm.
- h . Friday, May 19th from 11am-12pm.

XIX. SCFA Officers Retreat

- a. Tuesday, January 10, 2023 - Noon-2pm

XX. SCFA Appointments

- a. Chief Negotiator - Kara Perry (vice Keely Carroll)
- b. Negotiations Seat - Angelina Coughlin (vice Keely Carroll)

XXI. Meeting adjourned at 11:53am