

SCFA Executive Board Meeting Minutes

April 4, 2019

Sierra College, Rocklin Campus, room LRC 201

Rocklin, CA

Present: Johnnie Terry (President), Judith Kreft (Vice-President), Paul Cooper (Treasurer), Jason Roberts (Secretary), Wayne Barbee, Brad Engeldinger, Joe Farrelly, Jennifer Kattman, Tricia Lord, Michelle Macfarlane, and Kara Perry, Board Members

Absent: None

Visitors: None

A quorum was declared and President Johnnie Terry called the meeting to order at 4:03 p.m.

I. Visitors Comments

Mathia inquired about an informal grievance process for students. First, are students required to see instructor first, or can they go to the Dean? Johnnie responded that students may go to the Dean first. Second, online students with very inappropriate emails who are referred to the Dean—can faculty received follow-up on what happened? Johnnie stated that, no, they cannot. Third, if a student inappropriately addressed other students or faculty in an online class and repeats the behavior even after a warning, can they be dropped? Johnnie's response: no.

II. Approval of Minutes

III. Reports

Jennifer motioned to put action items first on the Agenda. The motion was approved.

- A. **President's Report**
- B. **Vice-president's Report**
- C. **Treasurer's Report**
- D. **Secretary's Report**
- E. **Rep Council Member Reports**

Paul Cooper provided a review of membership trends and the general ledger:

Membership trends:

February 2019: FT 199; PTC 2; PT 298.

January 2019: FT 199; PTC 3; PT 277; down from 664

December 2018: FT 202; PTC 1; PT 318.

November 2018 FT 202, PTC 1; PT 319.

October 2018: FT 202; PTC 1; PT 324.

Last Report:

Checking Balance: \$20,688.23

Savings Balance: \$42,194.00

Total funds: \$62,882.23

Judith Kreft presented the following motions:

Whereas we have given notice to the US Postal service to quit the SCFA post office box (POB) as money saver and agreed to ask the district for a mailbox for SCFA (Johnnie & I thought that the PT Faculty mailroom would be a good location),

I motion that the Vice President pick up the SCFA mail, notify the board member, should one be specified on any given mail, and deliver the mail to the SCFA meetings. Also, if there is a need, mail can be stored in the SCFA office.

Whereas address self-inking stamps are cheap and SCFA will have to find a new address, it would be wise to have a stamp with ink to stamp SCFA correspondence. Self-inking stamps and ink refills are cheap (\$8.99 and \$1.49, respectively, at Vista Prints),

I motion that SCFA purchase 1-2 stamps and ink refills to stamp our envelopes with the new SCFA address.

A motion to purchase two self-inking return address stamps. Motion carried.

Whereas SCFA is not supposed to using district resources, I move that we buy a printer/scanner for the SCFA office and/or get a code from the district so we can use the district printer/scanners with our own account.

Move to buy printer/scanner for SCFA office and/or get a code from the district. Commit to negotiators to find out about the code and cost. Motion approved.

Judith also reported that she

- Spoke with Debra Broock of CTA membership. She reminded me that many of the vendors who offer CTA benefits ask to see CTA membership cards;
- Is emailing to 9 online-only members to see if they want their cards and , if so, if can they pick them up at the college. Otherwise, they can be mailed by USPO and will need to have postage stamps for those cards;
- is emailing to the faculty the announcement that their membership cards are in their district /department mailboxes for pick up. They will be tossed at the semester's end if not claimed. Also there will be a reminder to nonmembers about joining (and where to pick up a membership application);

- created a sign in sheet for the PT faculty computer use and/or complaints for use in the PT faculty mailroom. I am emailing a reminder to the PT faculty to fill them out;
- worked with HR to reconcile missing members: 3 were deceased, 7 retired, 4 were no longer working, and 7 were “terminated”. That accounts for 21 members. She also discovered 8 that were not teaching this semester, but who would most likely return next semester;
- and went to the CFT Convention in L.A. recently. Their use of video to inspire their members and recruit members was impressive. They also used video to show their leaders with important legislators, the former and present governor, and union activists, students, and parents who support teachers unions.

Michelle: the text election will go out April 4th and 5th. Call for nominations through April 13th, on the website by April 15th, election May 6-20, and results announced May 21st.

Michelle also reported that she participated in meetings regarding CTE representative compensation, participated in meetings regarding full time coach compensation, responded to dispute emails/phone calls, answered questions regarding contract, attended meetings regarding faculty disputes, attended MINT and relayed concerns over online review process to DLIT as requested at previous meeting.

Johnnie presented the following motion:

Whereas, Kara Perry was the 2nd highest vote receiver in the 2018 elections for ft rep council member, and Whereas, Kara Perry has resigned, and Whereas, Michelle Macfarlane was the third highest vote receiver for full time rep council member in the 2018 elections, and Whereas, Michelle Macfarlane was properly elected, Resolved, that Rep Council move Michelle into the two year position and the two remaining seats for Rep Council be up for election.

After a review of SCFA by-laws, which state that vacancies may be filled by properly elected replacements, a motion was raised to move Michelle Macfarlane into Kara Perry’s vacated seat. Debbie seconded the motion. The action item was approved.

Up for election: Post 94 benefits trust; SCFA VP and Secretary as well as two part-time reps and two full-time reps. Additionally, faculty will vote on two contract items for ratification (salary and FERC).

DLIT meets Friday, April 5th, and will discuss compensation for multiple online course ADA updates (online review process).

IV. Open Session

Amended by-laws were sent to CTA and approved. They are on the SCFA website.

Johnnie is looking at Rocklin Parks, Johnson-Springview Park has covered picnic areas and it is the only one that will allow bouncy houses BUT it is booked on weekends. Whitney is available on May 4 and May 11 and would be \$100 to rent for the day. It would hold 60 people. No bouncy house. We'd need a noise permit for music.

The next SCFA meetings will be held May 2nd and May 16th due to spring break.

V.Closed Session