

SCFA Executive Board Meeting Minutes

April 5, 2018

Sierra College, Rocklin Campus, room LRC 201

Rocklin, CA

Present: Johnnie Terry, President; Paul Cooper, Treasurer and Vice-President; Wayne Barbee, Jason Roberts, Judith Kreft, Alistair Moles, Jennifer Kattman, Michelle Macfarlane, and Kara Perry, Board Members

Absent: Debby Carter

Visitors: Joe Farrelly

A quorum was declared and President Johnnie Terry called the meeting to order by at 4:11 p.m.

I. Visitors Comments

In regard to the election, Joe Farrelly stated that he asked Vernon Martin, the election chair, to be specific about member's ability to vote for a single candidate for more than one office.

In regard to Roberts Rules of Order training, Joe Farrelly suggested that only a few Board members need to be trained, and that they can train other Board members in order to save money for the Board.

II. Approval of Minutes

Kara motioned and Michelle seconded to approve the March 15th minutes.

III. Reports

A. Treasurer

Paul reported that the number of part-time faculty has increased to 679 and full-time to 227.

B. Vice President

No report.

C. President

Johnnie reported that the SCFA election is underway. Johnnie reminded us that we must follow our new Standing Rules and By-laws. Johnnie also reminded us that the membership will elect its representatives despite concerns of a "full-time sweep" of the Executive Board. Officers are voting members of the Representative Council because they are also elected by the membership, according to the CTA Board of Director.

Johnnie continued that, for the Representative Council, and because we will have a number of candidates, we need to address campaign rules.

In regard to Roberts Rules of Order, Johnnie reminded the Board that, in the fall, there will be a delineation of duties, with Executive Board from 4:00-5:00 p.m. and Representative Council meeting from 5:00-6:00 p.m. The Board reports will not be oral reports but written reports. First, the President will ask the Rep Council and Executive Officers for their reports by Friday prior to Thursday meeting with Secretary collating those reports by Monday before Thursday meeting. Secondly, Rep Council will be run by Roberts Rules of Orders, debating only the motions brought to the floor and setting policy. As a result, Representative Council will work very differently, but efficiently, making the work for our membership more fruitful.

D. Executive Board Members

Michelle reported about her visit with Jennifer Baker, the CTA/CCA lobbyist about budget discussions. Online Community College appears to be moving forward despite some pushback from CTA about violation of Proposition 98.

Jennifer reported that MINT agreed to stay together as MINT (Mutual Agreement Negotiation Team) for another year to be ratified by election.

Judith reported that computers in part-time workroom (at both Rocklin and NCC campuses) are still not working. Johnnie said he will speak with Rebecca (VPI) about this ongoing issue and report back to the Board at the next meeting.

Alistair reported that the Scantron machines in part-time workroom also are not working efficiently. Johnnie said he will speak to Rebecca about this as well and report back to the Board at the next meeting.

IV. Open Session

A. Reimbursement for Planning Part-time faculty caucus

Judith presented an invoice for her expenses for arranging the part-time faculty caucus for spring 2018. She requested \$850 for her time. Judith noted that she has done this work for years without compensation. Jennifer motioned to compensate Judith \$850 based on a 21.25 hours of work at \$40 per hour. Michelle seconded. Paul discussed the need for a rate of compensation for work of this nature in order to justify for accounting purposes. Johnnie suggested we compensate for \$850 and create a policy for the future.

B. Approve Expenditure for Spring 2018 election materials with Sir Speedy

Jennifer motioned and Kara seconded to approve up to \$3000 for the election cost. Motion approved.

C. Robert's Rules of Order Training for Board Member: Stipend for successful completion

For Robert's Rules of Order training, Jennifer requested a stipend for those working through the training. Wayne motioned for a \$1500 stipend for successful completion (unsuccessful completion means zero dollars). Jason presented a substitute motion for a

\$1500 stipend and agreement to train future Executive and Representative Council members in Roberts Rules of Order. Alistair seconded the substitute motion. Johnnie then motioned for a \$1500 stipend and agreement to train future Executive and Representative Council members. The motion passed.

D. Internal Organizing Toolkit by AFL-CIO

Johnnie suggested we divide the Representative Council into eight groups, perhaps by department, division, and/or interest area. Full-and-part-time representatives should be checking in with their constituents. This will help us mobilize.

V. Closed Session