

SCFA Executive Board Meeting Minutes

April 20, 2017

Rare Book Room, LRC 212

Rocklin Campus

Present: Johnnie Terry President and Paul Cooper, VP-Treasurer; and Board members Wayne Barbee, Debby Carter, Michelle Macfarlane, Alistair Moles, and Kara Perry.

Visitors Present: Mithia Mukutmoni.

Joe Farrelly, acted as secretary.

A quorum was declared and the meeting was called to order by SCFA President Johnnie Terry at 4:04 pm

I. **Minutes:**

It was noted that there were no minutes to review from the last meeting since the entire meeting was held in closed session. Members then reviewed the draft minutes of the March 16 meeting and changed a mention of "website" to "newsletter." With that change, on a motion by Debby, seconded by Alistair, the minutes were approved.

Johnnie postponed discussion of the SCFA logo to the following meeting and led a discussion on dates for future meetings. It was agreed to hold a closed session Board retreat on Monday of flex week, August 14th from 5-8pm at Black Vinyl. Johnnie will notify and invite members and officers after the election results are announced on May 19th.

Reports:

- a. Paul Cooper gave the Vice-president/ Treasurer's report and distributed a written financial summary report, noting that the grand total is down, having paid the expenses for the audit (Islip \$3,150) and the *These Are My People* event (tentatively totaling around \$4,250). He had nothing of significance to report from the Board of Trustees meeting. On membership, Paul reported that he had added two new members. He said the updated membership list was almost done and he expected it to be completed and emailed out later that evening.
- b. Johnnie Terry, in his President's report, said the cost of mailing the election ballots from Sir Speedy totaled \$858.83 each for the part time and full time ballots, plus \$450 for postage. The postage must be paid in advance and will be paid by check. The inside envelopes will be stamped, and the outside envelopes will be sent by media mail. He reported that he had learned that it is legal to use district email and computer services for union purposes, as long as nothing mailed specifically endorses or encourages a vote for specific individuals by name or any false information that could result in a significant disruption. This information will be considered for future mailings. The administration expressed no objection to union use of both its email and its servers.

II. **Individual Board member's reports:** Debby Carter said she had posted information on the CAA Conference on the SCFA website, and encouraged Board members to submit any

other information on other conferences for posting. Alistair reported that some faculty members had approached him again about the order in which class assignments were posted on the district schedule. He said the issue was resolved when more class assignments were posted the following day, but Board members agreed the situation causes undue concern among high seniority faculty, and needs to be addressed. Johnnie said he would pass the information along to Jennifer and the negotiating team.

III. Open Session Agenda Items:

- a. The Board was asked to formally approve the list of attendees who had been tentatively ok'd to register for the Spring CCA conference which begins the following day: Johnnie, Judith, Darla, Joe, and Jennifer. On a motion by Wayne, seconded by Debby, the approval was unanimous.
- b. Johnnie also asked members to approve the applications received to date for the Fall 2017 CCA conference in October from himself, Michelle, Darla, Joe, Judith, Kara, and Patricia Lord. Michelle moved for approval, Kara seconded, and the motion was approved.
- c. A report on the *These Are My People* event included a review of the final costs. Wine came to \$250 and Johnnie sent a thank-you to the foundation for their generosity. Paul said the costs for food and the photos came to about \$2,500 each. Participants took home most of the leftover food, and the leftover cake was made available to faculty in the PT faculty room, so there was little waste. Members commented that the quality of the food was very good. Members discussed possible future events for fall and spring, such as a tailgate event at a football game, but decisions were postponed until the Fall retreat in August.

Open session ended at 4:43pm and closed session began thereafter.

Respectfully submitted by Joe Farrelly