

SCFA Executive Board Meeting Minutes

September 7th, 2017
Sierra College, Rocklin Campus, room LRC 201
Rocklin, CA

Present: Johnnie Terry, President, and Paul Cooper, Vice-president/Treasurer; Jennifer Kattman, Michelle Macfarlane, Alistair Moles, Judith Kreft, Wayne Barbee, and Jason Roberts, Board Members

Visitors: Jennifer Alt, Dean of Student Success and Retention, Beth Ervin, Interim Dean of Enrollment Services, and Mithia Mukutmoni, Academic Senate Representative

A quorum was declared and the meeting was called to order by President Johnnie Terry at 4:06 p.m.

I. Visitor Presentation

Jennifer Alt and Beth Ervin informed the Board of their desire to create a position for Transition Counselor to assist with the Promise Program. These would be full-time high school counselors working two-to-three hours at Sierra College to help Promise students. Sierra College counselors and R4S committee have approved the position. The position does not include teaching assignments.

Board members asked about compensation and whether the new hire would be eligible for seniority.

II. Reports

Treasurer: Paul Cooper reported a decline in membership numbers and updated Board members on SCFA budget.

Negotiations: Jennifer Kattman reported on the September 5th MINT meeting. She discussed the adoption of the 2017-18 budget, the intention of using the new formula in budget negotiations, unaudited actuals, and Sierra College's shrinking enrollments and how this may change the mission of the college.

CCA Board Meeting: Johnnie and Michelle reported that a CCA board member's report included some discussion about increasing faculty load at Rancho Santiago, an independent district, from 15 to 18 units per semester without further compensation. (An independent district is one not affiliated with any parent union).

III. Agenda Items

- a. The board approved an Online Excess Request put forth by the Liberal Arts division.

- b. CCA Fall Conference: the Board approved six delegates – Johnnie Terry, Michelle Macfarlane, Joe Farrelly, Judith Kreft, Jennifer Kattman, and Mithia Mukutmoni. The Board can approve five more delegates.
- c. Summer Compensation: the Board approved \$850 stipend for the Part Time Faculty Caucus Committee. The Board postponed a discussion about further summer compensation.
- d. **Minutes:** members reviewed the draft minutes of the May 20th meeting. Minutes were approved.
- e. **SCFA Bylaws:** the Board approved the revised SCFA Bylaws. SCFA revised the bylaws to reach compliance with CCA/CTA
- f. **SCFA Standing Rules:** Johnnie presented revised SCFA Standing Rules to reach compliance with CCA/CTA.
- g. **MINT:** Jennifer reported on the September 5th MINT meeting.

Open session ended around 4:45 and closed session began immediately thereafter.

Minutes submitted by Jason Roberts