

## SCFA Executive Board Meeting Minutes

December 8, 2016

Black Vinyl, Granite Drive Rocklin

Present: Johnnie Terry President and Paul Cooper, VP-Treasurer; and Board members Wayne Barbee, Debby Carter, Jennifer Kattman, Judith Kreft, Michelle Macfarlane, Alistair Moles, and Kara Perry.

Absent: Susie Le

Visitors Present: Mithia Mukutmoni

Joe Farrelly, acted as secretary.

At around 5:07pm, lacking a quorum, the Board initiated some informal discussions on general matters including the need to hold elections in a manner that staggered the terms of the President and Vice-President/Treasurer. Debby Carter gave a brief informational report. She said she had posted unemployment application information on the SCFA website and members discussed emailing notices to all faculty about their UIB eligibility and the application process.

With the arrival of additional Board members Kara and Jennifer who had been at contract negotiations, a quorum was declared at 5:20pm and the meeting was called to order by SCFA President Johnnie Terry.

- I. Visitor Comments were postponed to the end of the Open Session.
- II. Members reviewed the draft minutes of the December 1 meeting and they were approved unanimously.
- III. Reports:
  - a. Vice-president/ Treasurer's report: Paul Cooper said the Hudson audit was now complete. He distributed a written financial update and said that it was time to begin planning the budget for the coming year. Paul briefly reviewed preliminary end-of-year numbers, noting multi-year trends. He will give a more detailed report at the first meeting in spring. He recently sent out some membership cards and had no new membership applications. He recommended the SCFA board take up at a future meeting the idea of establishing a membership committee and/or an elections committee.
  - b. Johnnie gave the President's report and announced that the Interest-Based Bargaining (IBB) training will take place Monday 1-5pm in the Fireside Room on the Rocklin campus. He also reported on the Omniparty meeting he attended. Johnnie learned that based on Placer County property tax receipts Sierra College will probably not be on a basic aid formula after all, and that we will probably need to look at a more typical growth-based formula for the coming budget year. Johnnie will be attending the upcoming Board of Trustees meeting next Tuesday.
  - c. Individual Board member's reports: None

IV. Open Session Agenda Items:

- a. The Board held a wide-ranging discussion of the “These are my People” Photo Project and agreed not to make any formal decisions on the details at this time. Members discussed possible dates for hanging the photos and a social event to occur later that same evening. Once the date is formally selected, Johnnie will consult with Staples and back up to a deadline for submission of photos and caption forms. Next week he will send out a general notice to the bargaining unit informing them of the project and promising further details at a later date. Members then discussed options for the social event including having it catered by the Sierra cafeteria staff, or possibly hosting a pot luck/bring-a-dish event, or some combination of those two. Johnnie will talk to cafeteria staff about menu options and costs, and whether or not custodial services will be needed for clean-up. Members asked about the numbers of people who might be expected to turn out, and whether an e-vite should be sent out in advance. They also discussed the possibility of widening invitations beyond just the SCFA bargaining unit and whether families of faculty would be invited as well. Costs and room capacity issues were discussed. Johnnie suggested that a band, Vino Banditos, might be engaged to provide music at a cost of around \$500 for three hours and asked if the Board would authorize him to negotiate a “hold-the-date” agreement with them. The group consensus was to move forward with that suggestion, but also to look into how to handle rainy weather. It was agreed that a more detailed and formalized discussion will occur at the meetings in early spring and that more specific information about dates, costs, and other proposed details could be presented and voted on at that time.
- b. Regarding proposed By-laws changes, Johnnie said there was no progress to report and that the matter will be taken up at the next meeting in spring. But he and Paul did confirm that the version of the Bylaws posted on the website was indeed the latest official approved version.
- c. The discussion of planning for the spring faculty breakfast was postponed to the Retreat.

- V. Visitor comments: Mithia reported that the Academic Senate was drafting a policy regarding faculty selecting their own textbooks and suggested coordination with SCFA on the wording. Board members felt SCFA should consider negotiating into the next contract a simple statement about the rights of faculty to choose their own textbooks and to work with the Academic Senate on developing clear wording regarding implementation of such a policy. Mithia and the Board members were in agreement that the focus should be on what is best for students, but members emphasized that what is best for students is probably having an instructor use a textbook that works for the instructor.

Open session ended at 5:28pm and Closed session began immediately after.

Respectfully submitted, *Joe Farrelly*