

SCFA Executive Board Meeting Minutes

December 1, 2016
Rare Book Room, LRC 212
Rocklin Campus

Present: Johnnie Terry President and Paul Cooper, VP-Treasurer; and Board members Wayne Barbee, Debby Carter, Jennifer Kattman, Judith Kreft, Susie Le, Michelle Macfarlane, Alistair Moles, and Kara Perry. There were no absentees.

Visitors Present: Mike Robinson.

Joe Farrelly, Secretary.

A quorum was declared and the meeting was called to order by SCFA President Johnnie Terry at 4:07pm

Visitor Comments: Mike Robinson said that the Administration website and telephone contact numbers for the Title IX training were not set up for 24/7 response. The numbers he called were not answered, went to voicemail, and were not returned until a few days later. Also, due to his Spring '17 teaching schedule, he said he will not be able to attend future Executive Board meetings. Mike read a brief statement, and Board members gratefully acknowledged Mike's longstanding contributions and advice to the Board.

Approval of the Minutes: Members reviewed the draft minutes of the November 3 meeting and made some wording and spelling changes. Then the revised minutes were approved unanimously as revised.

I. Reports:

The President's, Vice-president/Treasurer's and Individual Board member's reports were skipped so the Board could go straight to the Open Session agenda items. Paul Cooper distributed a written financial report. Judith mentioned that some faculty experienced start-stop playback problems with the Title IX training.

II. Open Session Agenda Items: It was agreed to re-order the proposed agenda items.

- a. The Board discussed the need to restore reassigned time for the SCFA President to participate in contract negotiations in the Spring semester. Following some general discussion, Kara moved that Johnnie Terry be restored to 20% reassigned time to serve on the Negotiating Committee for Spring 2017. It was seconded by Debby and approved by unanimous vote.
- b. The Board discussed payment of stipends for part timers participating in the Interest-Based Bargaining (IBB) training. Susie moved that part timers be paid \$50 per hour for the 4-hour training scheduled for December 12 between 1pm and 5pm. It was seconded by Alistair, and unanimously approved.
- c. Next, the Board discussed paying a stipend to the outgoing Dispute Resolutions Officer for training and orienting the new Dispute Resolutions Officer. Members discussed the many benefits such orientation and training has for the union membership, and how important it is to pass along key information to the new officer(s). Kara made a motion to pay staff to train the incoming Dispute Resolutions Officers and other new appointees to key positions at a rate of \$50 per hour for a maximum of 27 hours. It was seconded by Michelle and approved with 9 yes votes and one abstention.
- d. Johnnie kicked off a discussion of the proposed "These are my People" Photo Project, which would collect photos of faculty that would be enlarged and hung on the wall of the College cafeteria along with a brief caption. He said that the original estimate for enlargement and mounting on 16x20 foam board was around \$30-\$35/per photo, but Staples had offered a graduated volume discount

based on the total number of photo enlargements purchased. Estimating that around 150 faculty members might be expected to participate, the total cost with the discounted rate, plus sales tax and wall hanging materials was around \$3,000. He said that College's cafeteria staff had agreed to permit the hanging of the photos. Members discussed some options and eventually agreed that it would be best if SCFA gathered up all of the photos and arranged for them to be delivered directly to Staples as a group rather than have individual faculty members submit their own photos to Staples for later reimbursement. Johnnie said the enlarged photos would be given to the faculty when the event was over. Members also discussed whether to plan an accompanying social event in mid to late Spring of 2017, either potluck or catered. It was agreed to discuss details of such an event at a future Board meeting. It was also agreed that participants would need to sign a photo release form. Members discussed and agreed that such an event and activity would benefit all dues payers and would qualify as a chargeable expense. Debby moved to approve the "These are my People" photo project with an initial budget of up to \$3,000. Judith seconded, and it was unanimously approved. Johnnie said he would send out a general email to all faculty describing the project and suggesting that faculty make plans to submit a photo and information for the caption at a later date.

- e. Johnnie asked the Board if and when they thought the spring '17 Executive Board Retreat should be scheduled. Members agreed to hold the retreat at Black Vinyl in Rocklin on Friday January 13th between 1 and 4 pm. The members also agreed to move the location of the next regularly scheduled Executive Board meeting – December 8 at 4 pm – to Black Vinyl as well. Johnnie will send out a notice of the location change to the membership.
- f. The remainder of the open session of the meeting was devoted to a detailed line-by-line review of the proposed changes to the SCFA by-laws. Copies of the re-typed bylaws from the SCFA website were reviewed with proposed revisions and deletions highlighted. Members suggested additional changes and modifications, as well as corrections of grammatical and typographical errors. Paul and some other members pointed out that there may be other and more complete versions of the bylaws in existence, and it was uncertain if the copy on the website was the most current approved version. Paul and Debby agreed to research the matter and report back to the Board at the next meeting. Members agreed they needed to discuss and agree on a method for storage of SCFA's official documents (such as the bylaws).

Closed session was not held and the meeting adjourned at 6:01 pm

Respectfully submitted by

Joe Farrelly