

SCFA Minutes

9/8/2016

Rare Book Room, LRC 212

Rocklin Campus

President: Johnnie Terry

Vice President: Paul Cooper

Chief Negotiator: Jennifer Kattman

Dispute Resolutions: Susie Le, Full time and Alistair Moles, Part time

Newsletter/Web Site: Debby Carter

Board members present: Johnnie Terry, Wayne Barbee, Debby Carter, Paul Cooper, Judith Kreft, Susie Le, Kara Perry, Alistair Moles, and Jennifer Kattman.

Visitors: Mike Robinson, Mithia Mukutmoni, Jennifer Alt (Dean of Student Services), Blake Rood, Jarret Blake, Matthew Blaine.

Open session began at 4:04pm.

I. Visitor Comments:

- a. Jennifer Alt, Blake Rood, Jarret Blake, and Matthew Blaine announced plans for the upcoming Veteran's Day events on campus in November, including a flag drop ceremony, placement of small flags all around campus, drill presentations, and display of an extra-large flag. The event has been supported with a \$500 donation from ASSC. The President explained that the SCFA E-Board will be developing policies and a process for the fair and equitable distribution of union donations, and urged the guests to present a formal written request for support. Guests and Board members discussed ways to publicize the event.
- b. Mithia Mukutmoni, a Nutrition Instructor, introduced herself to the Board and said she plans to attend our meetings as representative of the Academic Senate.

II. Review of minutes of the last meeting:

- a. A small change will be made to Paul Cooper's report adding the words "full time" to paragraph II. b.
- b. With that change, the minutes were approved by unanimous vote.

III. Reports:

- a. Johnnie Terry, President:
 - i. In his first meeting as new SCFA President Johnny Terry reported he had recently attended a budget information session in which Vice President of Administrative Services Chris Yatooma gave a fiscal update and said it looks like Sierra College will be funded on a "basic aid" formula. He indicated we may no longer need to worry about growth, and that the College also expects to receive substantial categorical funding as well. Certain tax reductions in Placer County go away if we become basic aid. There may be as much as a million-dollar surplus, which increases the chances for a one-time payout as well as ongoing increases to the salary schedule. The budget benefits from leftover funding as well as ongoing funding increases. Board members discussed complaints they had heard

from union members about the low lab rate, and the members expressed optimism that those issues could now be addressed.

- ii. The Guided Pathways presentation is moving forward.
- iii. The E-Board's process for appointing representatives to various campus committees was discussed. President Terry suggested making 2-year renewable appointments instead of open-ended ones. The Board agreed and will implement this process with the appointments to the FERC and, possibly, Sabbatical Committees at the next meeting.
- iv. The CCA Conference is coming up. It runs from Friday evening through Sunday noon October 14-16, and will be held in Sacramento. Stipends of \$150 are available to delegates whether or not they use the stipend to defray the cost of an unshared hotel accommodation. President Terry said there have been eight requests (four of whom are from part-timers) for the nine delegate positions and he recommended approving all eight. He asked the Board's permission to give away the ninth on a first-come-first-served basis if there are further requests. After some discussion, members agreed.
- v. President Terry discussed his possible attendance at a CTA Leadership Conference in mid-October. Members inquired about the appropriateness of the content and its relevance to K-12 versus Community College issues. The President offered to bring the conference brochure to the next meeting for further discussion.

b. Paul Cooper, Vice-president, Membership, and Treasurer Reports

- i. Treasurer Paul Cooper said that he wanted to discuss the location for future Faculty Breakfasts and whether to return again to the well-received Del Webb location and risk forfeiture of the deposits given on the Rocklin Center. It was noted that this item was scheduled for discussion later on the agenda.
- ii. He also noted that in the past, stipends have typically been paid mid-semester. Noting that there had been three meetings this summer, he said he would be moving to a different payout schedule this fall.
- iii. He also reported some progress on identifying elements that will be included in an "Operations Manual" that he and President Terry will be putting together.
- iv. Re: cash flow, the Treasurer also pointed out that \$5,000 had been moved from the interest-bearing account to the main checking account to cover expenses incurred in the summer months when there is typically less dues income. He reported that there is over \$11,000 in the account and that all bills are paid.
- v. Re: Membership, Chairman Cooper said he would give a more detailed report at the next meeting. There was some discussion about following up on the cards faculty and staff filled out at the Faculty Breakfast with personal email addresses and asterisks for membership status questions and/or missing membership cards. Mr. Cooper said he just obtained a new updated membership list from CCA and will be working on those issues over the coming weeks. He said he was pleased that several new

memberships were added at the Breakfast, and he thanked Susie Le and Kara Perry for helping with the table registrations/card distributions.

- vi. In his Vice-President's report, Mr. Cooper reported that he had attended an early mapping workshop and that another round was scheduled for this Friday. He said the discussions were worthwhile and he said he thought faculty may discover some interesting courses to add to their curricular offerings.
- vii. Regarding Strategic Council, Mr. Cooper reported that the budget numbers look good for the coming year. He also said he was a bit surprised to learn that \$30 million in categorical funding was available.
- viii. There was a brief discussion about whether faculty who were on medical leave and/or not currently teaching could continue their union membership status, and it was determined that membership status can continue if those members continue to pay dues on their own even in the absence of payroll deduction. In fact, some members are doing that.

c. Executive Board Member Reports:

- i. Judith Kreft reported that computers had been installed in the part time faculty mailroom. An additional list of other items and issues requested by part time faculty was circulating that will be presented to administration. She passed around a draft of that list. There was some discussion about extension cords to make it easier for faculty to plug in their flash drives. There was also a brief discussion about the expiration periods for passwords, weighing convenience against security risks and exposure to hacking.

IV. Agenda Items:

- a. President Terry requested formal Board approval of an exception to the online overtime load limit because he has learned that Board approval is required after all. He asked for approval for one semester only to exceed the online load limit for Fall 2016, as he had accepted the appointment as SCFA President, and he needed to attend Strategic Council and PARAC meetings. In a motion by Debbie Carter, seconded by Alistair Moles, the approval was unanimously approved.
- b. President Terry further explained that he wanted to reduce his SCFA reassigned time by 20% (from 60% time down to 40% time), eliminating the portion allocated for contract negotiations. Despite this reduction, he said he would continue to work on contract negotiations on his own time. Kara Perry moved to approve this change for Fall 2016 only. It was seconded by Wayne Barbee, voted and approved unanimously.
- c. President Terry jumped ahead on the agenda to item IV.F. and said that the Board needed to move forward with the selection of someone to fill his former seat on the E-Board. He said he planned to do a call-out to everyone for nominations. The seat is allocated for a full-timer and he anticipated there would be a good deal of interest. It was agreed that all nominees will be asked to submit a brief one-paragraph statement of interest explaining why they wish to serve on the Board.
- d. The Board discussed compensation of members for work they do during the summer, such as planning for the Part Time Faculty Caucus and the SCFA President's attendance at Board meetings during the summer months. It was

agreed that important work such as this should be compensated, but that there was also a need to pre-plan the compensable activities rather than reimburse people in an open-ended fashion after-the-fact. President Terry offered to draft a list of expected compensable activities so the costs can be estimated for the Board's pre-approval. It was suggested that a model proposed by the administration that identifies 3 levels of tasks might be used as a model for SCFA's policies and procedures.

- e. Jennifer Kattman said she would discuss the Sunshine List in the upcoming Closed Session. She and Wayne Barbee had attended their first formula subcommittee meeting of the semester. She said the session felt collaborative and that she was optimistic.
- f. The matter of deciding on the location of the 2017 Faculty Breakfasts was discussed briefly but in the interest of time, the matter was tabled until the following meeting. Meanwhile, Paul Cooper will review the contract language so the Board can have a better idea about the likelihood of forfeiture of all or part of the \$1,000 deposit on the Rocklin Center facility before making a decision.

Open session ended at approximately 5:25pm

Closed session began immediately after.

Submitted by

Joe Farrelly